

**MINUTES**  
**PWV BOARD OF DIRECTORS' MEETING**  
**November 20, 2014 – 6:30 p.m.**

**ATTENDANCE**

**Board Members present:** Gerry Cashman, Richard Clopper, Mike Corbin, David Fanning, Judy Jacks, Alan Meyer, Bob Meyer, Wendy Nicastle, Meg Parmer, Margaret Shaklee, Jennifer Watson, and Kevin Cannon (USFS Liaison).

**Advisory Board Members:** Chuck Bell, Sandy Erskine, Bob Manuel, Karl Ritters, Jim Shaklee, and Garin VanDeMark.

**PWV Members present:** Jacques Rieux and Bob Hansen.

**AGENDA.** The agenda was accepted.

**MINUTES.** The October 2014 minutes were not received by all Board members, and will be approved later.

**REPORTS OF OFFICERS.**

**(A) CHAIR MIKE CORBIN.** Mike stated generally how he will conduct the meetings. He asked members to submit their motions to him, in writing, prior to the meetings. He welcomes discussion on any topic; and if any topic is not understood, he welcomes inquiries so we may all be informed. He seeks better documentation, rather than relying on tradition. He wants everyone to have fun, even while being productive.

**B) KEVIN CANNON (USFS).** Kevin reported Andrea von der Ohe has taken a new job within the USFS and will be located in Peru, SA; and it was clear he will miss her many contributions here. Lenora Arevalos will be taking over Andrea's responsibilities for at least the next 4 months. It also means Kevin will have more and different responsibilities. He will be gone next week. **USFS top trail restoration priorities for 2015** are: Finish North Fork, Lion Gulch (if road to Homestead Meadows is fixed), Young Gulch, and Hewlett Gulch. He explained the array of work needed to get these trails finished and/or ready for use.

**C)** Secretary Meg Parmer asked all **Board and Advisory Board members** to notify her promptly of changes in their phone numbers and/or Email addresses so various lists may be kept current.

**D) BUDGET DISCUSSION.** Margaret Shaklee, Budget Committee member, presented budget matters on overhead slides. Lots of good and helpful discussion ensued on different aspects of the budget, including budget vs. actual, prioritizing certain expenses, net zero items, grant money received/spent, categories of income/expenses, and more. Margaret reported the Budget Committee wants to improve its process for prioritizing items; and generally the budget process needs work. Mike Corbin suggested that the PWV Board needed a process to be able to understand the total money needed to operate for the next budget year. The current budget documentation does not provide that information. After some discussion, Mike Corbin took action to propose a format for this added information and provide it to the Treasurer prior to final budget approval at the December meeting.

**E) TREASURER REPORT.** Interim Treasurer Margaret Shaklee showed on overhead the funds in various bank and investment accounts. Income and expenses from January to October 31, 2014, are:

INCOME:	\$ 120.71	Uncategorized
	8,532.00	Endowment Fund
	62,800.00	Restoration
	<u>25,621.94</u>	Unrestricted
Total	\$ 97,074.65	
	977.47-	Cost of goods sold
Gross Income	96,097.18	
EXPENSES:	\$ 68,783.05-	(Administrative, members, programs, supplies/tools)
<b>NET INCOME</b>	<b>\$ 27,314.13</b>	

**F) More BUDGET, FUNDING, GRANT MATTERS.** Margaret Shaklee noted PWV has assisted the Forest Service for 20 years on a very modest budget. Of the 30 PWV committees, only 26 have requested funding. She noted that a number of members absorb their own expenses in lieu of requesting reimbursement. Grant funding was discussed; and Mike Corbin felt the Board should approve grant applications prior to submitting them because they may include provisions not consistent with or beneficial to our efforts. Too, lots of restoration grant moneys had to be returned. Bob Meyer suggested how PWV should treat grant matching funds in our budget, and he will share this information with Margaret. The Board delayed approving the budget until some of the concerns can be remedied.

It was noted we need a grant committee chair; and Margaret made a **motion, which was seconded and passed**, as follows:

*MOVE the Board approve the appointment of Ronda Koski as Grants' Chair.*

### **REPORTS OF COMMITTEES.**

**A) ENDOWMENT COMMITTEE.** Co-Chair Judy Jacks reported the blast Email yielded \$2,100.00 for the Endowment Fund. Next year's goal is to raise \$10,000.00.

**B) FUND RAISING COMMITTEE.** Judy Jacks reported her committee is **looking for a new co-chair** because she will be out of town regularly.

**UNFINISHED BUSINESS.** None.

### **NEW BUSINESS.**

**A) ELECTION OF ADVISORY BOARD MEMBERS.** Mike Corbin made a motion for the following members to be elected or re-elected to the Advisory Board, to serve 3-year terms. The **motion was seconded and passed**:

*JAN CREAGER  
BOB HANSEN*

*NANCY FLIPPIN  
JACQUES RIEUX*

**B) PWV SAFE DEPOSIT BOX (FNB).** Alan Meyer noted we have a safe deposit box at the First National Bank, at no cost to PWV. Kevin Cannon has a key, and there is probably another key somewhere. If someone has the key, please contact Alan. He will follow up, and will check to see what documents may be stored in the box. There was discussion whether we needed a box and whether we even needed to keep hard copies of corporate and other important tax documents since most of our documents are on the PWV website. More to follow.

**C) 50th ANNIVERSARY POSTER SALES.** Alan Meyer reported poster sales are down, events are finished, and there are a couple thousand posters remaining. He welcomes ideas for using the remaining posters. The Albuquerque conference both attendees' list was given to him, and he welcomes ideas on how to use that list. **Give Alan your ideas on this.** Too, the **West Branch Trailhead kiosk** was installed, with unveiling to be held later, in warmer weather

**D) PWV DOMAIN NAME.** Karl Ritters related concerns and problems with our domain name, i.e., *poudrewildernessvolunteers.org* vs. PWV. "PWV.org" is owned by someone who is willing to sell the name to us. The cost would be \$700.00, with a \$30.00 annual upkeep fee. The following **motion was made, seconded and passed:**

*MOVE that PWV spend up to \$1000.00, from this year's budget, to purchase the PWV domain name, and pay the annual upkeep fee for 10 years.*

The meeting adjourned at 8:20 pm.

*Meg K. Parmer, Secretary*

Next Meeting: **December 18, 2014, 6:30 p.m.**