

**MINUTES**  
**PWV BOARD OF DIRECTORS' MEETING**  
**March 17, 2016 – 6:30 p.m.**

**ATTENDANCE**

**Board Members:** Gerry Cashman, Jim Greuel, Jamie McCue, Alan Meyer, Bob Meyer, Wendy Nicastle, Meg Parmer, Margaret Shaklee, Daryl Smith, Mike Smith, and Kevin Cannon (USFS Liaison).

**Board Members absent:** Mike Corbin, Judy Jacks, and Shannon Keigan.

**Advisory Board Members:** Fred Allen, Sandy Erskine, Jerry Hanley, Bob Manuel, Jacques Rieux, Karl Ritters, Jim Shaklee, and Mark Snyder.

**PWV Members:** Judy Christensen, Lynnette Liley, and Linda Reiter.

**PWV Guest:** Laura Shaffer, Recreational Staff Officer, USFS.

**AGENDA.** The agenda was adopted as presented.

**MINUTES.** The February Board minutes were approved as presented.

**REPORTS OF OFFICERS.**

**A) CHAIR ALAN MEYER.**

›Alan Meyer noted that the majority of his PWV time is spent working on updating the website.

›He was contacted by a **high school teacher from NM** who is taking her students on a field trip to do (environmental) summer projects. She wanted to meet with PWV folks and have them do trail work. They will get here on Memorial Day, and will have about a half day to work. Alan noted this is not enough time to be productive, given all the preparatory work to be equipped for such endeavor. He mentioned they may want to view some areas damaged by the fires and subsequent floods. ***If anyone has any ideas of how we might put them to good use, please contact Alan Meyer.***

›We will decide at the April meeting whether we should hold the regularly scheduled **May 19 Board meeting**, given we have Kick-Off Night on May 18.

›Alan reported the **Secretary**, Meg Parmer, will resign her role the end of this fiscal year; and Margaret Shaklee will be looking for a replacement starting November 2016.

**B) USFS REPORT.** Kevin Cannon reported the Forest Service got **24 new trail signs** that should be put up before summer. The gravel for **North Fork** was delivered yesterday; and it is hoped that trail will open in July. The **Young Gulch** environmental document was signed Monday; and the first mile of that trail should be completed in 2016. To complete the **Hewlett Gulch** crib wall, PWV stock members will haul in the rock, and the crib wall will be filled in on the May 28-29 public restoration days. The **District Ranger of the West Virginia** group will be here July 5, to do work/training on GPS, at Red Feather Lakes, with 4 to 12 people.

**C) TREASURER'S REPORT.** Bob Meyer reviewed the financials on overhead screen, and explained various entries. He had previously sent the financial reports and copies of tax filings to all members. Checking/savings account - \$24,809; restricted account - \$6902; Vanguard account - \$24,885 (of which \$8000 is NFF matching grant); and Endowment and Community Foundation - \$48,000. We received \$1000 from Walmart, and \$5000 from the Bohemian Foundation.

### **REPORTS OF COMMITTEES.**

**A) NEWSLETTER COMMITTEE.** Alan Meyer reported we found a good match for this committee in BETH KELLER. He gave a brief overview after talking with her. He made the following **motion, which was seconded, and adopted unanimously:**

*Move that BETH KELLER be appointed Co-Chair of the Newsletter Committee.*

**B) RECRUITING COMMITTEE.** Alan Meyer reported that Chair Celia Walker is out of town, but that recruiting is going very well, with lots of help from the various outreach efforts, of which KUNC radio is one and where some PWV members were interviewed. Margaret Shaklee noted we have 129 applicants, of which 86 applied to patrol. Most of them heard about PWV from other members, and 9 heard of it from the KUNC spots. It was noted we can effectively handle about 75 recruits at Spring Training, and that of the accepted applicants about 10% do not join.

**C) KICK OFF NIGHT (May 18).** Chair Linda Reiter reported Gene Meyer will do the food in the absence of Cathy Trout, who initially volunteered, but who will be out of town. Linda explained the presenters will do a "dress rehearsal", and the greeters will help keep time, along with how the groups will be moved to be most effective, given the different teaching sessions and times needed to be covered. The date for the make-up night will be determined after learning the availability of recruits who cannot attend the May 18 event.

**D) SPRING TRAINING COMMITTEE.** Chair Lynnette Liley reported all positions have been filled, except registrar. She was trying to contact Billy at the Boy Scout Ranch about our June 3-5 training dates, walk-thru on May 19-21, and clean-up day on May 21. Fred Allen said he would contact Janet Kelly, too, on these matters; and coordinate with Lynnette. Gerry Cashman reported we have 10 AGL's confirmed, 4 pending, and 4 backup. Lynnette reported we also need to identify some ambassadors to welcome recruits and walk them to their AG camp area.

**E) OFF TRAIL PROGRAM.** Margaret Shaklee reported we have 27 applicants, 10 of which applied for off-trail; and some of have been interviewed. She had recommended and received approval from the Executive Committee on 7 applicants and has matched them with sponsors. She explained the requirements for off-trail members.

**F) FUND DEVELOPMENT COMMITTEE.** In the absence of Chair Shannon Keigan, Alan Meyer gave a brief summary of this committee's activities, noting the 5% from King Soopers grocery cards net (at this time) about \$3000 annually.

**G) ENDOWMENT FUND.** Judy Christensen announced this year's Backyard Party will be held at her home, on Sunday, June 26, from 4 to 7 p.m. She is busy handing out flyers for anyone interested in donating to the cause.

**H) KIDS IN NATURE.** Alan Meyer reported for Chair Jeanne Corbin that the KIN forms in the Organization Handbook, appendices 1-4, needed to be updated. Two consent forms in English and Spanish were changed to have one language on the front and the other on the back, rather than side-by-side which has caused problems. Some duplicitous language was changed in the consent form, and simpler language used in the photo consent form. **A motion was made, seconded and passed unanimously**, as follows:

*MOVE that we adopt updated Appendices 1-4 to the Organization Handbook, which remove duplicitous language in the consent form and simplify the photo consent form.*

**I) PWV.org WEBSITE.** Alan Meyer acknowledged that we have about \$4500 available for the website update. He explained and showed on overhead how websites work, generally, and how the PWV.org and USFS patrolling websites work, how they are "hosted", and the plan to integrate them. He had previously sent this information to all Board members. PWV.org has moved to "Hostmonster", which is the host for the USFS patrolling site. There is different information on both sites, and the accounts of new recruits are on both sites. This year, we will try to fix it so all members are reconciled and can track on both sites; so if you log in to PWV.org, you are automatically logged in to USFS patrol site. We also need to upgrade the website this year.

### **UNFINISHED BUSINESS.**

**A) ARROWHEAD LODGE.** Kevin Cannon will report on this next month.

### **NEW BUSINESS.**

**A) PATROL DESCRIPTION DISTRIBUTION.** Jim Shaklee has updated the patrol descriptions, and presented them on overhead. He reviewed the background of the patrol descriptions and the Field Guide, which pages have now been increased in size to 8.5x11. He expressed the desire to make the descriptions available to all members, and is seeking the Board's direction on the best method to meet our needs. The descriptions are all available now on the website, but there is a disadvantage if someone does use a computer and/or may not have a printer. He explained the potential costs to PWV for paper, or on line, or a combination. He presented five options from which we could choose. There was plenty discussion on which options would best equip the members, given their varied needs; how many descriptions a member may need, given

that most members hike relatively few trails, paper waste, etc. A casual survey was taken on five options, from (1) online, (2) hard copy, and three other options. **The results showed:**

(1) 4 favored, (2) 1 favored, (3) 1 favored, (4) 10+ favored, and (5) 0 favored.

**MISCELLANEOUS.**

**A) VENUE DATABASE.** Jerry Hanley announced he has created a “venue database” for anyone looking for a place to host a party or gathering. Contact him if interested in finding a venue.

Meeting adjourned at 8:45 p.m.

*Meg K. Parmer*, Secretary

Next Board Meeting: **April 21, 2016, 6:30 p.m.**