

MINUTES
PWV BOARD OF DIRECTORS' MEETING
July 21, 2016 – 6:30 p.m.

ATTENDANCE

Board Members: Mike Corbin, Alan Meyer, Wendy Nicastle, Meg Parmer, Margaret Shaklee, Daryl Smith, and Kevin Cannon (USFS Liaison). **A QUORUM WAS NOT PRESENT.**

Board Members absent: Gerry Cashman, Jim Greuel, Judy Jacks, Shannon Keigan, Jamie McCue, Bob Meyer, and Mike Smith.

Advisory Board Members: Sandy Erskine, Bob Manuel, Jacques Rieux, and Jim Shaklee.

PWV Members: None.

PWV Guests: None.

AGENDA. The agenda was adopted, with the addition of the National Public Lands' Day item.

MINUTES. Because of lack of a quorum, the June minutes will be approved by the Executive Committee.

REPORTS OF OFFICERS.

A) CHAIR REPORT. Alan Meyer reported the **New Member Get Together** on July 12 went well and had good attendance. **Supplemental Training.** We are still looking for new chairs for the Supplemental Training committee. If you know of someone who might serve, let Alan know. He will send out a blast email to members. **Mentor hikes.** Alan had five good mentor hikes--some unplanned because of mentors' failure to find their replacements. Concern was expressed where mentors do not get replacements when they have conflicts. We may have to delve into the matter of failure to get replacement mentors; maybe doing debriefing on mentor hikes, look at AGL support as a resource, track and assist mentors, patrol scheduling, etc. **Illegal camping** was noted on the Emmaline Lake Trail in the travel zone areas. The **Potomac Appalachian Trail Club (PATC)** recently sent a group to help CLRD collect GPS data. PATC has strong expertise in GPS, and it creates and sell its own maps; and is also working on creating online navigable maps for its section of the AT. Alan mentioned PWV may want to learn from PATC on online mapping. **SPOT donations.** A new member has a SPOT to donate, and another new member is desirous of buying one to donate to PWV. Any SPOT donation to PWV/USFS should be managed under the USFS' annual subscription agreement; and the CLRD person responsible for this has left with no firm plans on when a replacement will be hired. Heard from a new member of a place offering discounts to purchase InReach for volunteers, as well as discounts on lots of outdoor products for PWV members. **Purchase or procurement agent.** Do we have need for such an agent to centralize purchasing or inventory? Daryl Smith mentioned that our Uniform Chairman has her hands full with not only purchasing and tracking uniforms, but also the many other related items our members need. The **Trail Book** for sale to the public is out of inventory. Several attendees commented that we now have nicely updated patrol descriptions that would be a good foundation for a new version of the book. New member Peter Skiba and his wife have worked on books in the past, and they are

considering whether to get involved with producing a new PWV Trail Book. On the **Trail & Field Guide** manual, the time is right for that now, but no one is presently available to do that. **Website.** Alan reported he has been unable to get the work done on the website upgrade. He has done some work on this endeavor, and has used minimal funds to date. We have a grant for that work, and may have to return those funds. Alan has contacted the grant donor, but has not had a response to date.

B) USFS REPORT. Kevin Cannon reported his crew is enhancing the designated sites on **North Fork**; planks were hauled up this week; they are working on designing campsites; two locations need work; on the new bridges they need someone with an extended forklift. On **Lion Gulch**, Mike Corbin and Larimer County folks are working a quarter mile up the trail; little more work needed on building a new trail; looking for a different route in one area; bridge is being finished at the bottom; looking for new route in upper part of **Homestead Meadow**. Kevin told the County not to use Highway 36 as a deposit site for gravel. On **Young Gulch**, we are approaching the second crossing on trail building, but need supplies; third site needs supplies for bridges. **Lady Moon Trail**, WRV crew and RNC will help fix the crossings on boggy areas and Aspens.

C) TREASURER'S REPORT. Alan Meyer reported for Bob Meyer, who could not attend this meeting. The Treasurer's report was previously sent to all Board members, and was shown on overhead at the meeting. On the **NWSA grant**, it's okay for PWV to use these funds for purchases dating back to April 1, 2016, and to move funds between shirts and maps since they were in the same grant category (Materials & Supplies), per Randy Welsh. Bob Meyer has submitted an invoice for 100% of funds spent on those items. This leaves roughly \$581 that will be used for purchasing maps for 2017. We also still have grant funds to be spent on equipment for Jim Shaklee's work on GPS mapping; and, the grant will pay for the registration fee for Jim Greuel to attend **LNT class**. Backyard party raised over \$9000 for the **Endowment Fund**. Our budget still shows that we have set aside \$8000 for the NFF matching grant.

REPORTS OF COMMITTEES.

A) SPRING TRAINING 2017. Mike Corbin, 2017 Chair, announced Spring Training will be moved back to the weekend before Memorial Day weekend; and we will probably use the Cub Scout Camp. Mike is looking for a co-Chair, and Jim Shaklee suggested the most recent Past Chair of the Board usually serves, though that is not certain. There was some talk of Fred Allen's being in touch with the head of the Cub and Boy Scout Camps as to their schedules for use and the dates of availability. Mike will coordinate with Fred.

B) FUND DEVELOPMENT. Alan Meyer announced that Judy Jacks is transitioning out as Chair starting in August, mainly because of her lack of availability. Co-Chair Shannon Keigan will serve as Chair when Judy leaves. The Endowment Fund chair has been talking with Colorado Gives, and will be coordinating with the Fund Development chair about if and how to use Colorado Gives this year.

C) RESTORATION. Mike Corbin will be doing restoration work on August 7, 20 and 21, on Lion Gulch, along with PWV and trail crews. After that they will work on Young Gulch. National Public Lands Day crew will work on Young Gulch in September.

UNFINISHED BUSINESS.

A) MEMBER RECOGNITION. Last month, Board approval was given for the change in this section to be put into the Organization Handbook. The changes were set out in last month's minutes.

B) COUPLES' POLICY. Alan Meyer showed this policy, which states: *PWV should separate couples into different Animal Groups for Spring Training. Recommendation, 11/17/2011.* He also explained the "behavior", which does not match the policy. Alan recommended we stay with the policy because there is plenty latitude for couples after Spring Training to hike in tandem. Pros and cons were discussed, with many positive situations noted with couples in both situations. Alan will talk with Fred Sprague on how these variable situations can be handled in the patrol preferences' survey and the patrol assignment program.

C) WHEN SHOULD PATROL NOT COUNT. Alan Meyer presented scenarios where hikes are not completed: hazardous weather cuts trip short; KIN kids' group is a no-show; no radio or SPOT is used though "required" for a particular trail, etc. Alternatively, should travel time be counted as non-patrol time? The Executive Committee will vote on changing the Mentor training documents about patrols not counting if a Radio or SPOT check-in is not performed. Other scenarios about patrols not counting will be discussed at a future board meeting.

NEW BUSINESS

A) FIELD GUIDE: DIRECTION & OWNERSHIP 2016. Mike Corbin summarized recent discussions about the future direction and ownership of the Field Guide and Patrol Descriptions. The direction is to move back to the full Field Guide as used in years 2013 and prior, and to no longer maintain the smaller version of the Field Guide that was introduced in 2014. Additionally, the goal is to move the Field Guide from its current Quark format into Microsoft Word. Specific details on the page size of the Field Guide and how much to make available in print vs. website will be determined over the coming months. With this direction, Mike Corbin is willing to take on ownership of the Field Guide. Too, the plan is to have the Patrol Committee become responsible for maintaining the Patrol Descriptions (and the public versions of these), although the committee has not had enough time to discuss this and formally commit. These changes in ownership will be discussed again at a future board meeting and formally approved.

B) UPDATE ON USFS RECERTIFICATION FOR PWV and

C) UPDATE ON PWV REQUIRED-RECOMMENDED TRAINING. The PWV matter was covered in the Strategic Plan and there is a separate requirement by the Forest Service; and discussion was had about bringing the efforts together. Kevin Cannon explained the requirements of the USFS--First Aid, CPR, Wilderness First Aid, etc. PWV essentials come out of Spring Training, though nothing is shown on re-training. USFS and PWV are in discussion on what should be *mandatory*, *recommended*, and *other*. Update will follow in August 2016. Margaret Shaklee and Celia Walker are working with Kevin Cannon on item B) and Bob Manuel is coordinating item C).

D) NEW BOOKKEEPER. Board approval will be given next month for Sandy Sticken to assume the duties of the PWV bookkeeper.

E) YEAR END EVENT. This event is set for *Sunday, October 16, 3:00 to 6:00 p.m., at the Sundance*, which has new owners. This year we will invite active members only, with the exception of two PWV founders. We need some volunteers to help with logistics.

Meeting adjourned at 8:40 p.m.

Meg K. Parmer, Secretary

Next Board Meeting: **August 18, 2016, 6:30 p.m.**